

Advanced Diploma in Bookkeeping and Payroll

February 2024

Tuesdays - 6:30pm to 9:30pm

Please note this is a provisional timetable and subject to change:

Month	Day	Content
February	27	Computerised Bookkeeping
March	05	Computerised Bookkeeping
	12	Computerised Bookkeeping
	19	Computerised Bookkeeping
	26	Computerised Bookkeeping
April	02	Computerised Bookkeeping
	09	Computerised Bookkeeping
	16	Bookkeeping Exam and Introduction to Payroll
	23	Computerised Payroll
	30	Computerised Payroll
May	07	Computerised Payroll
	14	Computerised Payroll
	21	Computerised Payroll
	28	Computerised Payroll and Exam

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